



# QUINQUENNIAL INSPECTION REPORT

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**PREPARED BY**

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DIX2743

OCTOBER 2019

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## **GENERAL REMARKS**

### **SCOPE OF THE REPORT**

This report has been prepared in compliance with the Diocesan Scheme under the Care of Churches and Ecclesiastical Jurisdiction Measure 1994. The inspection has been made from the ground and easily accessible points of access. It is purely visual and no enclosed spaces or inaccessible parts, such as boarded floors, roof spaces or hidden timbers have been opened up for inspection.

### **INSTRUCTIONS TO PUT WORKS IN HAND**

This report is not a specification for the execution of works and must not be used as such. The Architect has indicated in it such maintenance works as may be undertaken without professional supervision. When ready to proceed with any major part of the recommended repairs, the Parochial Church Council should instruct the Architect to prepare specifications and schedules, and after consultation with the Parochial Church Council, arrange for the works to be carried out by an approved contractor under his direction. Costs of much of the work of repairing Churches cannot be accurately estimated because the full extent of the damage can only be revealed as the works are opened up.

All works not classified as Minor Works in the Chancellor's General Directions Concerning Churches and Churchyards i.e. routine maintenance, require Diocesan Approval in the form of a Faculty. The Architect will be glad to help the Parochial Church Council complete an application for the essential Faculty or Archdeacon's Certificate.

Under the Construction Design and Management Regulations 2007 all works lasting more than 30 days or involving more than 500 man hours should be notified to the Health and Safety Executive and a CDM Co-ordinator should be appointed to advise the client on their responsibilities.

### **MAINTENANCE BETWEEN INSPECTIONS**

Although the Measure requires the church to be inspected by an architect every 5 years, it should be realised that serious trouble may develop between surveys if minor defects appear and are left unattended.

### **STATEMENT OF SIGNIFICANCE**

Located at the centre of the village of Waldron and built on a low hill with the Churchyard path ascending from the lych gate in the North-East corner to the Church. The Churchyard surrounds the Church on all side, but has extended southwards over the centuries from which stunning views of The South Downs can be had. Mature, indigenous woodland trees grow throughout the Churchyard on the South of the Church with specimen trees planted in the C19th and C20th.

The Church dates from the 12th century and is thought to have been built on the site of an earlier Saxon church. It comprises a Nave with North and South Aisles, the latter being an addition of the C19th. A square tower, the oldest part of the church, abuts the West end of the Nave from the Perpendicular West door of which the stunning views of The Downs can be enjoyed. The Church is entered through the North Porch with a step down into the North Aisle, which contains evidence to suggest that it was the original Church though this is yet to be proven or otherwise by research. The Vestry is contained at the West end of the South Aisle behind a decorative pine screen.

The Church is included in the Statutory List Listed Grade I:

IoE Number:295585

Location: THE PARISH CHURCH OF ALL SAINTS,  
HEATHFIELD AND WALDRON, WEALDEN, EAST SUSSEX

Photographer: Mr Leonard J. Rixon

Date Photographed: 27 November 2004

Date listed:30 August 1966

Date of last amendment:30 August 1966

Grade I

WALDRONWALDRON VILLAGE 5208 The Parish Church of All  
SaintsTQ 51 NW 6/80630.8.66

WALDRON VILLAGE 1. 5208 The Parish Church of All Saints TQ  
51 NW 6/806 30.8.66 | 2. Built of stone rubble with tiled roof.  
Chancel, nave with aisles, north porch and west tower with higher  
stairs turret. Chancel and nave C13 with some decorated  
windows. Tower Perpendicular. South aisle dates from 1859-62  
(R C Hussey).

## Fittings

**Font:** Square Norman style raised on plinth with wrought iron strapping on cover.

On the grass outside the church opposite the entrance porch is the old Saxon font which is believed to have been removed from the church by Cromwellian soldiers in the C16th and only rediscovered in 1907, in use as a cattle trough.

**Altar:** A pre-reformation stone mensa or altar slab with five incised crosses, discovered under the choir during the Victorian rebuilding has been fitted at the east end of the north aisle as a memorial to the dead of the two world wars.

**Glass:** The church has several fine stained glass windows. Of particular note is the C13th lancet window on the north side of the chancel with old glass depicting corn ears and vine leaves.

**Ledger Stones:** There are a number of ledger stones over the full length of the Nave central gangway dating from the 17th and 18th Centuries and commemorating the Dykes and the Offleys, generous patrons of the parish.

**Monuments:** There are several wall mounted monuments most notable of which are dedicated to Major John Fuller ironmaster, dated 1722 located at the East end of the North aisle and three stone monuments at the West end of the North Aisle.

**Hatchments:** Two faded timber hatchments on the north and south walls of the tower commemorate the Dalrymple family and date from the C18th.

**Organ:** The organ dates from 1904

**Bells:** The earliest bell in the eight bell peal dates from 1732. All were re-hung in 1886, recast in 1912 by Warner of London and rehung again in 1986.

**Clock:** by John Moore & Sons of Clerkenwell 1806

**GENERAL CONDITION OF THE FABRIC**

1.0	<b>INTRODUCTION</b>	
1.1	This is my first report on this church following my appointment as Inspecting Architect by the Parochial Church Council.	
1.2	The last Quinquennial Inspection was carried out in November 2014 by Robin W Nugent RIBA IHBC AABC RIBASCA. This inspection seeks to incorporate and refer to information obtained from that report, as well as provide a report of the current situation.	
1.3	This inspection was carried out on 29 October 2019 in dry weather.	
1.4	The church is Grade 1 Listed.	
2.0	<b>WORK CARRIED OUT SINCE THE LAST INSPECTION</b>	
2.1	Electrical works to the power and lighting	
2.2	Minor stonework repointing	
2.3	Window glass repairs	
2.4	Rainwater goods repairs	
3.0	<b>APPRAISAL OF GENERAL CONDITION</b>	
3.1	The general impression is that the church and churchyard are well cared for and are in good condition.	
3.2	For general reference refer to the key plan and photographs.	
4.0	<b>STRUCTURAL WALLS, PIERS, BUTTRESSES, ETC.</b>	
4.1	The external walls of Church are of dressed block and random sized Wealden sandstone with two tier corner and intermediate buttresses. Generally they appear to be structurally sound and without evidence of major settlement or cracking.	
4.2	There is evidence of cement mortar re-pointing in many areas. Cement mortar being impervious, will hasten the deterioration of	

	the stonework and should, in the long run, be removed and replaced with lime mortar.	
4.3	There is some localised flaking and spalling particularly on the buttresses. This should be monitored and any badly deteriorated stone replaced.	5 YEARS
4.4	There is some minor repointing required to the following buttresses:  B1 - clean and re-point base B2 - re-point base B3 - re-point base and upper half B5 - Re-point NW side approximately 2 metres up. B8 - Re-point stonework at top of buttress. B9 - as B8 B12 - Re-point upper west side B14 - Re- point B16 - Re-point east side	2 YEARS
4.5	South Aisle south wall: there are two missing and broken floor level ventilation grills missing which should be replaced with new cast iron grills.	URGENT
4.6	The gable barge board to the East end is very worn looking. Consideration should be given to oiling with linseed oil in order to prevent further deterioration.	5 YEARS
4.7	Remove small bush growing above wall mounted monument on south side of tower.	URGENT
4.8	Remove ivy growing around W9	URGENT
5.0	<b>PORCH</b>	
5.1	An open porch to the north side provides the main access directly into the church. There is some rotten timber in the cill of the west side window which should be cut out and a new oak section scarfed in in its place.	2 YEARS
6.0	<b>TOWER</b>	
6.1	Constructed of dressed block and random sized Wealden sandstone with two tier corner buttresses. The door surround is in Caen stone which is badly eroded and in need of conservation. It is understood that the tower was fully repaired	

	in 2012/13 as part of the tower roof repair works.	
7.0	<b>ROOF COVERINGS</b>	
7.1	Generally the three main tiled roof slopes consist of clay plain tiles with clay hogsback ridge tiles extending to full length of roof with verges to East and West gables. Lead lined short valley gutter at abutment with tower. Lead cover flashings and soakers to tower abutment. Modern clay chimney pot at East end of North Aisle to boiler room. 6-bay lead lined valleys with 1" steps between North and South Aisles and Nave roof .	
7.2	Nave roof and valleys generally appear to be in good condition. There are some leaves in the south valley. Both valleys should be inspected and cleared regularly.	
7.3	A number of broken and slipped tiles to north face of North Aisle requiring attention.	URGENT
7.4	Several broken and slipped tiles to south face of South Aisle requiring attention. Closer inspection required with a view to re-roofing entire South Aisle.	URGENT
8.0	<b>RAINWATER DISPOSAL</b>	
8.1	The cast iron gutters, hoppers and downpipes to the roofs discharge into a brick lined channel around the perimeter of the building. It is assumed that the rainwater drainage from this channel is to soakaways.	
8.2	Downpipes, hoppers, gutters and fixing brackets are generally in good order however most of the hoppers are in need of cleaning and repainting.	2 YEARS
8.3	The central down pipe on the south elevation of the South Aisle has a cracked bracket socket and there is evidence of a continuous vertical crack in the downpipe above. This pipe should be replaced in cast iron.	URGENT
8.4	The gully adjacent to the boiler house and east end of the North Aisle is blocked and requires rodding. All gullies should be located and cleaned.	URGENT
8.5	It is particularly important that maintenance of the gutters and gulleys is carried out regularly, particularly due to the proximity of large numbers of deciduous trees. The brick lined drainage channels are overgrown with weeds and moss and should be	

	cleaned as a matter of urgency.	URGENT
9.0	<b>DOORS AND WINDOWS – EXTERNALLY</b>	
9.1	Generally all the windows are in fair condition.	
9.2	W1, W7, W8, W9 and W15 have deteriorating iron opening hoppers which require cleaning and redecorating with a rust inhibiting primer, undercoat and top coat.	2 YEARS
9.3	W9 has a broken opening cord which should be replaced. Opening windows provide valuable ventilation and should be maintained and kept operable at all times.	URGENT
9.4	W3 - the lower joint of the left-hand mullion require re-pointing.	2 YEARS
9.5	W6 - Stone work requires re-pointing.	2 YEARS
9.6	W7 - replace broken pane of glass above hopper and repoint central mullion.	URGENT
9.7	W9 - repoint window cill.	2 YEARS
9.8	W10 - re-point stone reveals	2 YEARS
9.9	W12 - monitor fixings to stainless steel grill. These appear to be copper, however rust staining suggests presence of old ferrous fixings in stonework which should be removed.	
9.10	W16 - galvanised steel grill is showing signs of corrosion. This should be monitored and replaced before water run off can stain the stonework.	
9.11	External North entrance door D1 has evidence of wood worm attack. Confirm this has been treated and is not active.	URGENT
9.12	I did not attempt to open the West door D2, a ledged and battened oak pair above stone step which appears to be out of use. Thought should be given to periodically opening and lubricating to confirm functioning ironmongery.	
10.0	<b>INTERNAL WALLS AND DECORATIONS</b>	
10.1	The internal walls are plain plaster finish, painted, with stone dressings to arcade arches, window and door openings.	



10.2	The four bay arcade to the North and South Aisles has octagonal stone columns and capitals.	
10.3	There is some evidence of rising damp on the north and south walls of the Choir and Chancel however damp reading showed this to be minimal despite the damage to plaster which may be historic.	
10.4	The Vestry is behind a panelled timber partition at the west end of the South Aisle.	
10.5	Generally some areas of the church, particularly the West end of the Aisles and the Vestry that are decoratively tired and would benefit from cleaning and re-decoration.	5 YEARS
10.6	There is a panelled timber screen between the Tower and the Nave. The Tower ground floor contains the ringing chamber. and the main electrical intake. There is a door in the north east corner leading to stone circular staircase which leads to a clock room and bell chamber above. The staircase terminates at the roof where there is access to the roof parapet gutter.	
11.0	<b>ROOF – INTERNALLY AND CEILINGS</b>	
11.1	The North Aisle roof is a 4 bay wagon roof. with moulded and dentilled wall plates with tie beams and kingposts in bays 3 and 4. The South Aisle has scalloped braces , collar, purlin each side and exposed ridge board on pendant posts to stone corbels with moulded wallplate. The Nave roof is an 8 bay wagon roof sprung from moulded wall plates.	
11.2	North Aisle and Nave ceilings appear to be in good condition.	
11.3	The South Aisle has recently been subject to a plaster collapse in the 3rd bay which appears to have been related to high winds associated with a recent storm. There was no evidence of water penetration. This ceiling is currently being replastered in lime plaster and I am advised that only minor repairs were needed to the existing timber lathing.	
12.0	<b>WINDOWS &amp; DOORS – INTERNALLY, GLAZING AND VENTILATION</b>	
12.1	There are a wide variety of window types reflecting the ages of the building parts and Victorian improvements.	

12.2	W1 - West end of North Aisle, 2-light window with quatrefoil with diamond pattern leaded-lights with hopper in rh light with operating cords and internal saddlebars.	
12.3	W2 - North Aisle West end, Cusped lancet with diamond pattern leaded-light with internal saddlebars.	
12.4	W3 - 3-light Perpendicular W window with diamond pattern leaded light, clear glass and internal saddlebars.	
12.5	W4 and W5 - Vestry single light lancet window. North window rh jamb stone spalling requires repair.	
12.6	W6 - West end of South Aisle, three sided distorted lancet arch with six quatrefoils with plain glass.	
12.7	W7 and W8 - South wall, South Aisle, 2 light windows with diamond pattern plain glazed leaded lights with hoppers.	
12.8	W9 - East end, South Aisle, 3-light E window with cusped tracery and diamond pattern leaded lights with clear glass and central ventilation hopper at high level central bay. Stone dressings to window recess with hood moulding extending as a string each side.	
12.9	W10 - Cusped lancet with stained glass panel and internal saddlebars with stone dressing to recess to SE.	
12.10	W11 - 2 panel cusped lancet to SW with stone dressings as before and stained glass panel in memory of William John Humble-Crofts, rector 1882 to 1924 installed 1925.	
12.11	W12 - 3-light E window with stained glass with internal saddlebars.	
12.12	W13 - single lancet to N with Victorian decorative quarries within stone dressed recess.	
12.13	W14 - North Aisle, 2-light with quatrefoil and diamond pattern leaded lights with clear glass and ventilation hopper.	
12.14	W15 - North Aisle 2-light window and stained glass with internal saddlebars to East of door in memory of Sarah and her son Edmund Glendower – AD 1912.	
12.15	Most of the windows appear to be in fair condition	
12.16	There are three internal doors in the church. The door in the	

	tower screen giving access to the bell ringing space, the door to the tower and the door to the Vestry. Both doors and ironmongery are in fair condition.	
13.0	<b>FLOORS</b>	
13.1	The floors within the Nave and Aisles are solid in gangways and made up of 150x150mm red and black quarry tiles laid in chequerwork with 150mm wide decorative iron floor heating duct grille extending the full length. Raised pew bays in 175mm wide softwood floorboards running East to West to NE, NW, SE and SW. Softwood panelled bench pews. Brass ventilation grilles in pew bays to ventilate the suspended timber floors.	
13.2	Central gangway of Nave has a 6no. ledger stones in main gangway and brass plaques at E end.	
13.3	Chancel floor step up from Nave to marble floor between raised softwood timber pew bays to N and S as N Aisle with 2no. pews on each side in oak. Central gangway in mosaic to full extent. Marble step up to Sanctuary with marble panels to N and S. Marble dais on which Altar Table rests.	
13.4	All the floors are generally in good condition however there are loose quarry tiles adjacent to the organ, which should be re-laid.	2 YEARS
13.5	Vestry floor is timber suspended as South Aisle pews flooring.	
14.0	<b>TOWER</b>	
14.1	<p>LOWER STAGE:</p> <p><b>Floor:</b> timber over-carpeted to full extent. <b>Walls:</b> dressed block Wealden sandstone coursed to full height. Horizontally battened timber screen to Nave. <b>Window W3:</b> 3-light Perpendicular W window with diamond pattern leaded light and clear glass and internal saddlebars. <b>Ceiling:</b> closeboarded with bell hatch. 8no. bell rope drops. Closeboarded cupboard in SW corner to full height for bell weights. Altar frontal case against N wall. Hatchments on N and S walls. Hatchments reported as deteriorating in 2014. Inspect and consider lifting off wall surfaces to create back ventilation.</p>	
14.2	STAIRCASE: clockwise stone stairs ascending in NE corner with some new treads and rope handrail. Access to clock chamber, bellfry and roof.	
14.3	CLOCK CHAMBER: <b>floor:</b> wide oak floorboards running E to W with central bell hatch. <b>Walls:</b> as lower stage. Square headed	

14.4	light with clear glass to E and W. <b>Ceiling:</b> 150mm closeboarded on 4no. steel RSJs spanning N to S. <b>Fittings:</b> clock weight chest in SW corner. Softwood clockcase on E enclosing clock by John Moore & Sons of Clerkenwell 1806.	
14.4	<b>BELFRY: floor:</b> double boarded with boards running E to W. <b>Walls:</b> as below. Bell windows to N, E, S and W with softwood internal frame and anti-vermin gauze. <b>Roof:</b> pyramidal in oak rafters bearing on oak hip beams and central finial post on transfer beams N to S (principal) and E to W with no struts and no purlins. Modern (C20th) oak wallplates. <b>Fittings:</b> steel bell frame with bells re-cast by John Warner in 1912 attached to lightning conductor by tape through W window. Clock on E face over old bell window blocked-up in stone.	
15.0	<b>NORTH PORCH:</b>	
15.1	<b>Walls:</b> dressed Wealden block stone with glazed oak frame above. <b>Roof:</b> old oak jack rafters with high level collars and painted plaster infill panels. Central pendant light. <b>Floor:</b> brick-on-edge herringbone pattern with stone step down into the North Aisle and same at N from Churchyard path. <b>Door:</b> pair painted iron gates to outer opening. <b>Fittings:</b> noticeboards to E and W. Softwood bench on W.	
15.2	The joints in the floor brickwork are open and consideration should be given to brushing with dry sand.	5 YEARS
16.0	<b>FIXTURES AND FITTINGS</b>	
16.1	<b>PEWS:</b> The pews are panelled soft wood with some box pews in North Aisle and are in good condition. Oak choir pews in Chancel. Front rails are loose and need re-fixing.	URGENT
16.2	<b>PULPIT:</b> Oak octagonal pulpit with 4no. steps up in NE corner of Nave. With microphone and light.	
16.3	<b>LECTERN:</b> Oak eagle lectern with microphone in SE corner of Nave	
16.4	<b>ALTAR:</b> Chancel - Oak reredos with raised central panel with oak Altar table with panels and shafts. North Aisle stone altar and stone column base on East wall with oak Communion rail.	
16.5	<b>FONT:</b> Square stone font on round stone column legs on square plinth. There is a removable oak lid with iron strap work, all in good condition.	
16.6	<b>LEDGER STONES:</b> In Nave becoming heavily worn by traffic. Consideration should be given to protection.	

16.7	KITCHEN: There is a small kitchenette facility consisting of fitted units and a sink at the West end of the North Aisle.	
17.0	<b>ORGAN</b>	
17.1	The organ with pine case and decorated ornamental pipes. Unprotected during South Aisle ceiling works. Will require cleaning.	
17.2	The organ is serviced once a year and was last serviced in October.	
18.0	<b>MEMORIALS</b>	
18.1	The memorials are in good condition	
19.0	<b>HEATING</b>	
19.1	<p>The heating is by a Camray R40 oil boiler to a combination of tubular iron radiators and a cast iron radiator within an oak case with a decorative iron and brass grill.</p> <p>The boiler should be serviced annually. The last service was in September.</p>	
20.0	<b>ELECTRICAL INSTALLATION</b>	
20.1	A complete re-wire was undertaken by Bexhill Electrical Ltd in November 2016. The Installation Certificate is attached.	
20.2	The installation should be tested by a N.I.C.E.I.C or I.E.E registered contractor as recommended at not less than 5 yearly intervals.	
21.0	<b>LIGHTNING CONDUCTOR</b>	
21.1	A lightning conductor is fitted. The Installation should be inspected and tested regularly.	URGENT

22.0	<b>SANITARY FACILITIES</b>	
22.1	There are no facilities in the church.	
23.0	<b>CHURCHYARD AND BOUNDARIES</b>	
23.1	Generally the churchyard it well cared for. Part of it is maintained as a wild flower conservation area. There is one	
23.2	gravestone with terracotta rosettes by Joseph Harmer.	
23.3	The churchyard paths are of brick.	
23.4	The boundaries are mostly hedges which are well maintained with a Wealden stone wall to the east boundary.	
23.5	Leaning and loose headstones are dangerous and should be checked and reset as necessary.	
23.6	LYCH GATE: The Lych Gate dates from 1907 and was commissioned by the Huth family in memory of Louis Huth, Squire of Possingworth. Construction is of an oak frame on a stone base with a Horsham Stone roof, recently relaid with natural slate between the stones.	
23.7	There is some re-pointing to the stonework and beneath the wall plate required.	2 YEARS
23.8	I have not reported on the trees.	
24.0	<b>FIRE PRECAUTIONS</b>	
24.1	There are water filled, foam and carbon dioxide extinguishers located throughout the church. <i>These were last tested by Thameside Fire Protection in June 2019.</i>	
24.2	The Parochial Church Council is advised that the fire insurance cover should be periodically reviewed to keep pace with the rising costs of repairs.	
25.0	<b>ASBESTOS</b>  Under the Control of Asbestos Regulations 2006 every owner or person responsible for maintenance and or repair of non domestic buildings has the following duties:	

	<ul style="list-style-type: none"> <li>• A legal duty to manage the risk from this material: or</li> <li>• A duty to co-operate with whoever manages that risk. The person responsible for a building (The Duty Holder) is required to manage the risk from asbestos by:             <ul style="list-style-type: none"> <li>• Taking reasonable steps to find asbestos on their premises and assess the condition of these materials;</li> <li>• Presuming that materials do contain asbestos unless there is strong evidence that they do not;</li> <li>• Preparing a record of the location and condition of asbestos, or presumed asbestos, materials and assess the risks from them;</li> <li>• Preparing and implementing a plan to manage those risks; and</li> <li>• Providing information on the location and condition of the materials to anyone who is liable to disturb them. Who will be the Duty Holder?</li> </ul> </li> </ul>	
25.1	An asbestos management survey should be commissioned if only to confirm that no asbestos is present in the building.	URGENT
26.0	<b>DISABLED DISCRIMINATION ACT</b>	
26.1	Currently level access is not available into the church, with a single step at the Lych Gate into the churchyard.	
26.2	There are also steps on the floor of the North Aisle and between the Nave and the Chancel.	

27.0	<b>WORKS TO BE UNDERTAKEN</b>	
27.1	<b>URGENT</b>	
27.1.1	4.5 - Replace missing underfloor ventilation grills to South wall of South Aisle, with new cast iron decorative grills.	
27.1.2	4.7 and 4.8 - Remove vegetation from building fabric.	
27.1.3	7.3 - Inspect repair and replace missing and slipped tiles on north face of North Aisle roof	
27.1.4	7.4 - Inspect and obtain quotes for entire re-roofing of south face of South Aisle roof. Inspect valley and other roof slopes while access is available.	
27.1.5	8.3 - Replace rainwater joint and inspect downpipe and replace if broken in cast iron to match.	
27.1.6	8.4 and 8.5 - unblock rainwater gulley and clean all brick rainwater channels around church perimeter.	
27.1.7	9.3 - Replace broken opening cord on hopper.	
27.1.8	9.6 - Replace broken glass quarry in window	
27.1.9	9.11 - Confirm whether main entrance door has been treated for woodworm. If not commission timber treatment firm to inspect door for wood worm, and treat if necessary.	
27.1.10	16.1 - Repair front of Nave pews	
27.1.11	20.1 - Electrical Safety Certificate	
27.1.12	21.1 - Lightning Conductor service	
27.1.13	26.1 - Asbestos Survey	
27.2	<b>IN THE NEXT TWO YEARS</b>	
27.2.1	4.4 - Re-point open joints in wall buttresses in lime mortar.	
27.2.2	5.1 - Cut out rotten timber to porch window cill and scarf in a new pieces of oak.	
27.2.3	8.2 - Re-decorate rain water goods, particularly c.i. hoppers which are in a neglected condition.	



27.2.4	9.2 - Repair and re-decorate iron window ventilation hoppers.	
27.2.5	9.7 and 9.8 - Re-point open joints in window reveals, mullions and cills stonework in lime mortar. This work should be done in conjunction with the re-pointing of the buttresses.	
27.2.6	13.4 - Lift and relay flooring tiles by organ.	
27.2.7	23.7 - Repoint stone joints on Lych Gate. (Consider at same time as 27.2.1 and 27.2.5)	
27.3	<b>WITHIN THE QUINQUENNIUM</b>	
27.3.1	10.5 - Consider and complete scheme of redecoration for the interior of the church.	
27.3.2	15.2 - Clean the porch floor and fill the open joints with a fine sand.	
27.3.3	Maintain existing maintenance regime, particularly the removal of trees and shrubs growing close to the external walls and cleaning and maintaining gutters, downpipes and gullies.	

<p>28.0</p>	<p><b>LOG BOOK</b></p> <p>The keeping of a church Log Book is recommended because it ensures that there is continuity of information, a reminder for regular maintenance and a record of repairs and improvements. Under Canon Law (F.13) relating to the Contents and Maintenance of Churches, every Parish is required to keep a Log Book. A standard form loose leaf Log Book is obtainable from the Church Information Office</p> <p>The log book is attached to the Vestry display board.</p>	
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